



PUBLICATIONS COMMITTEE

Scope

This Committee oversees all aspects of the AAA's journal activities, acting as an advocate for AAA's journals with the Publisher and providing oversight of the journals on behalf of the Board of Directors. Activities include but are not limited to: overall journal quality; serving as a liaison between Editors and the Board; assisting Editors with issues of concern; contract negotiations with Editors and the Publisher; in association with the Executive Director, development and maintenance of business plans and revenue projections; Publisher compliance with contracts and other agreements; Publisher implementation of online services related to AAA journals; Publisher/vendor responsiveness to AAA publication needs; and publications policies. In carrying out this oversight role, the Committee is charged with advising the Board of Directors and Executive Director on all issues affecting journal publication and working with the Publisher to ensure responsiveness to Editors and support for AAA's editorial mission. When AAA is seeking a new journal Editor, the committee provides input regarding the selection process, but does not generally constitute the selection committee.

Membership

The Committee shall consist of the Chair, President-Elect, Vice-Chair, plus the Executive Director. The Editors of AAA's journals shall participate in an advisory capacity. The Committee also benefits from the advice of an outside publishing consultant (as needed).

Appointment

Appointment of members to fill vacancies on the Committee is normally made by the President or incoming President in consultation with the Committee Chair, with approval of the Board of Directors. The Chair generally serves a 2-year term that can be extended with approval of the Board.

Meetings

The committee shall meet twice each year, once during the Annual Meeting and once at the offices of the journal Publisher, and at such other times as the business of the Association may require.

Report

The Committee Chair makes an annual report to the Board at the spring meeting, an interim report at the fall meeting, and at any other times as requested. For the spring meeting, the Committee will provide summary materials so that the Board can prepare an annual performance evaluation of each Editor by the Board based on the following criteria: page and impact factor metrics; adherence to budgets and business plans, and each Editor's stated vision for their journal.

Based on the Publications Committee report and the Board discussion, the President will prepare a written summary for each Editor. The President or Editor can also request a conference call between the Editor and the Executive Committee. In the 3rd year of each Editor's five-year contract term, the Committee will also coordinate a performance review by an external committee (including one member of the Publications Committee) that will provide a written evaluation to the Board and Editors.

Updated 11/07; 04/13; 2/16