



JOURNAL TRUST FUND & INVESTMENT COMMITTEE (JTFI)

Scope

Oversees AAA investment and Journal Trust funds—including, but not limited to, the 2nd Century Fund, the Bensley Trust Fund, and the Basmajian/Williams & Wilkins Award and Langman Award accounts—to ensure that these funds are invested according to policy and are used as required for the purposes for which they were established.

Responsibilities

The committee typically conducts its business via phone and written communication. **The JTF&I Committee meets with the investment advisor via quarterly conference calls,** at minimum, to:

- Review the past, present, and prospective economic climate in relation to the investment strategy of each investment manager;
- Review the investment strategies being used to fulfill the stated objectives;
- Evaluate the risk levels of the securities represented in the portfolios;
- Review trends in performance levels in relation to stated objectives; and
- Review quarterly written reports prepared by the investment advisor.

Additional contact will take place on an as-needed basis, either by phone or written communication

Membership

This committee shall consist of 4 members, plus the Secretary-Treasurer.

Appointment

Following review of volunteer applicants from the AAA membership, the chair will make recommendations to the AAA leadership for filling vacancies on the committee and the Board of Directors approves the appointments. Members serve for 3 years; the chair serves for 2 years and sits on the Finance Committee.

Meetings

The committee shall hold quarterly conference calls and at such other times as the business of the Association may require.

Report

The chair will report to the Board at its spring and fall meetings.

Qualifications

- Be an AAA member in good standing.
- Provide a CV and brief synopsis of why you are interested in serving on this committee and how you might contribute to addressing its responsibilities.

Current as of July 2016