



## **RULES & GUIDELINES FOR AAA REGIONAL MEETING ABSTRACT SUBMISSION**

### **ABSTRACT DEADLINE: October 2<sup>nd</sup>, 2017**

**All abstracts must be submitted electronically by 10/2/17, 11:59 pm ET.** Authors will be notified by October 12, 2017 as to the status of their submission. Each abstract should contain a sentence stating the study objective (unless given in the title); a brief statement of methods, if pertinent; a summary of the results obtained; and a statement of the conclusions. It is not satisfactory to say "the results will be discussed." Use a short, specific title in title case. Do not put a period at the end of the abstract title. Abbreviations should be spelled out in full at first mention, followed by the abbreviation in parentheses. Exceptions: DNA, RNA, etc. Include the source of research support on the bottom line of the abstract.

- **Only the first author may present the paper**, unless prior approval has been received.
- The first author must read the [Disclosure Policy](#) and list any disclosures when submitting an abstract.
- Prepare your abstract in a Microsoft Word file (.doc or .docx). All text should be in Times New Roman, 14-point font for the title and authors; 12-point for the abstract body (see example below).
- Your abstract body must have a min of 100 characters and max of 1500 characters.
- Include your topic category and Academic level at the bottom of the abstract.
- Authors are not permitted to submit an abstract on work that has previously been published.  
*Exception:* if additional data/research is added to a previously published abstract the abstract may be accepted.
- With regard to research using human subjects, AAA endorses the protections embodied in the *Basic Principles of the Declaration of Helsinki* and their expansion in the regulations governing research supported by the U.S. Government (45 CFR Part 46; 56 FR 28003). AAA does not endorse and will not publish the results of research that was not conducted in accordance with these Principles. **Investigations involving animals** reported in abstracts must have been conducted in conformance with the [FASEB Statement of Principles](#) for the use of animals in research and education.
- While it is rare for a submission not to be programmed, AAA reserves the right, at its sole discretion, to decline any abstract viewed as inappropriate.
- **Incomplete submissions will not be programmed.**

**Read the Sample Below (Title - 14pt, Times New Roman; Body - 12pt, Times New Roman)**

**This is a Sample for the Abstract Title in Title Case**

**Elizabeth C. Brown<sup>1</sup>, Joseph M. Smith<sup>1</sup>, Ann E. Jones<sup>2</sup>: <sup>1</sup>FASEB, Bethesda, MD,  
<sup>2</sup>Department of Biology, FASEB, Bethesda, MD**

Abstract body begins here. Please DO NOT ENTER the abstract title, author and co-authors again in this space. This is only for the body of your abstract. Your abstract body must have a minimum of 100 characters and maximum of 1500 characters. *Please remember to include on the last line of your abstract, the source of research support.*

**Academic Level of First Author: Graduate Student**  
**Abstract Topic: Anatomy Education**